

SBCERS

Santa Barbara County Employees' Retirement System

DATE: August 23, 2023

TO: SBCERS Board of Retirement

FROM: Greg Levin, CEO

RE: **2024 Board of Retirement Regular Meeting Calendar**

Recommended Action: Adopt a calendar option provided by Staff.

Summary:

It has been several years since the Board of Retirement has considered alternatives to its meeting scheduling customs. The Board also has the ability to consider a more flexible meeting schedule now that it has its own Board room. Traditionally, the Board has met on the 4th Wednesday of each month, barring conflicts with federal and school holidays. The meetings are generally scheduled to run from 9:00 am to 2:00 pm once a month and encompass a morning break and a lunch break.

Staff has provided a traditional board calendar along with two scheduling alternatives for Board consideration. These meeting date options are shown in the attachments which also include a high-level subject matter list for each meeting. The differences are explained below.

Regular Schedule

This is the Board's traditional meeting schedule, the Board meets on the 4th Wednesday of each month with the exception of March (spring break), November (Thanksgiving week) and December (calendar year-end holidays) when the Board meets earlier in the month.

Alternate A – Legislative Recess

This is the Board's traditional meeting schedule with the July Board Meeting removed. This would mirror the legislative break used by the Santa Barbara County Board of Supervisors. Under this schedule Staff would re-program items scheduled for the July meeting to other meetings. The July meeting usually focuses on education. This would be one less meeting per year.

Alternate B – Legislative Recess with extra September meeting

This is the Board's traditional meeting schedule with the July meeting moved to the middle of September. Under this schedule, staff would program a meeting in the middle of September that is largely focused on education.

Other Policy Considerations

The Board may wish to consider additional meeting scheduling issues as follows:

- Does the Board wish to continuing holding one of its regularly scheduled meetings in Santa Maria each year?
- Is 9:00 am to 2:00pm the appropriate meeting length?
- Does the board wish to consider holding an offsite retreat on an annual, biannual, triennial basis or, not at all?

Attachments:

- **Traditional Calendar**
- **Alternate A – Legislative Recess**
- **Alternate B – Legislative Recess with extra September meeting**